

**Winchester Parking Authority**  
**BRADDOCK, LOUDOUN or COURT SQUARE AUTOPARK**

**Monthly Parking Agreement**

Applicant herewith applies for month-to-month rental in the amount of \$ \_\_\_\_\_ at \_\_\_\_\_ Autopark, commencing \_\_\_\_\_, \_\_\_\_\_. This application automatically becomes a contract between the Applicant and the Winchester Parking Authority (the "Authority") upon the Authority's acceptance of the first monthly rental payment. Applicant agrees to abide by the rules stated herein and as subsequently amended by written notice posted in Autoparks and/or on Applicant's vehicle.

**Applicant:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City/State/Zip:** \_\_\_\_\_

**1<sup>st</sup> License Plate #:** \_\_\_\_\_ **2<sup>nd</sup> License Plate #:** \_\_\_\_\_

**Control Card #:** \_\_\_\_\_ **Day Phone #:** \_\_\_\_\_

Rents are payable monthly, in advance, on the first (1<sup>st</sup>) day of the month and are subject to change upon public notice published in *The Winchester Star*. A \$5.00 late fee will be assessed on rents received after the 7<sup>th</sup> day of the month. Rents may be paid at the Autopark booth or may be mailed to:

Winchester Parking Authority  
15 North Cameron Street  
Winchester, VA 22601

**Regulations**

Violation of any of the following regulations or amendments thereof, shall, at the option of the Authority, terminate this agreement. (See "Regulations", 7/18/89)

1. **Place of Parking:** Applicants assigned parking space is \_\_\_\_\_, on the \_\_\_\_\_ level. **Parking in any other space is not allowed.** If you park in the hourly parking spaces, you will be charged the hourly rate for that time.
2. **Parking Hours:** Applicant may use the above space for parking the designated vehicle during the posted operational hours of that Autopark. *Note: Certain posted holidays and the Apple Blossom Festival do not apply.* If applicant's vehicle is locked in after hours, call the police at 662-4131 to be released for a \$2.00 charge. *Vehicles remaining inside the Autoparks outside of posted hours do so exclusively at the Applicant's risk.* No security or inspection of premises is provided except during business hours.
3. **Liability of Authority:** The Authority will not be responsible for damage to Applicant's vehicle not caused by the Authority. The Authority assumes no responsibility for theft and, therefore, suggests that all parked vehicles be locked.
4. **Identification Decal:** A decal will be placed on vehicle by the Attendant. Decals are mandatory. Decals may be replaced at a \$1.00 charge at the option of the Authority.
5. **Accidents on Premises:** Parkers involved in accidents on the premises shall report them promptly to the Attendant on duty and to the police.
6. **Control Cards:** A \$5.00 deposit is required on each card. This is refundable on cancellation of space in good standing and on the return of the card. *Allowing another vehicle to enter or exit the Autopark with your control card is a breach of contract.*

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_